



## Digital Writing

We can write on a computer like we can write on a piece of paper!

## Word Processor



This is the **Toolbar** - use it to change the way the text looks on the page.



### Key Vocabulary

<b>Computer</b>	An electronic device for working with information. The information can be numbers, words, pictures, videos or sounds.
<b>Mouse</b>	A small, handheld device that controls a cursor on the <b>computer</b> screen.
<b>Keyboard</b>	An input device with a set of keys that allows you to enter letters, numbers and other symbols into a <b>computer</b> .
<b>Double-click</b>	To press the <b>computer mouse</b> button twice quickly, without moving the <b>mouse</b> .
<b>Shut down</b>	To turn it off a <b>computer</b> completely. This is done by selecting the Shut down option.
<b>Save</b>	Store the file so that you can <b>save</b> what you have done and open it up again later.
<b>Keys</b>	The buttons on a <b>keyboard</b> are called <b>keys</b> .



**Computer**



**Backspace Key**

**Caps Lock Key**

**Space Key**

**Enter Key**